



## **Holy Trinity Catholic School Provider Access Policy**

### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Pupil entitlement

All pupils in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

## **Management of provider access requests**

### Procedure

A provider wishing to request access should contact A Backhouse (Careers Lead)

Telephone: 0121 772 0184 ; Email:  
ABackhouse@holytrc.bham.sch.uk

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you. Alternatively if you identify that you may be able to offer a new addition to our careers programme please contact us as we are always looking to develop and strengthen our current provision.

### Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be

discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Learning Resource Centre is available to all students at lunch and break times and before and after school.

At Holy Trinity Catholic School we adopt fully all safeguarding policies and procedures as in KCSIE2018 and Birmingham Childrens' Safeguarding Board. All visitors to school are expected to comply with these policies and procedures.

### **Approval and review**

Approved ..... by Governors at Curriculum and Standards Committee.

Next review: .....

Signed: .....Chair of  
Governors

Signed;..... Head teacher

