



Holy Trinity Catholic School  
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**Holy Trinity Catholic School is a partner in the St Teresa of Calcutta Multi-Academy Company**

**A Founder Member of Birmingham Catholic Partnership  
Join our 'Good' school on our journey towards 'Outstanding'**

Required for as soon as possible  
Full-time (all year round contract)  
Grade 4 – Point 23 (£33,336) – Point 31 (40,476)

## **Safeguarding, Early Help and Pastoral Manager**

Holy Trinity Catholic School seeks to serve young people from both the Catholic and the local community, welcoming all those who embrace its values and share its quest for excellence. In a Section 48 inspection January 2020, Holy Trinity was rated as an 'Outstanding' school. We are very proud of this achievement; our Catholic faith underpins everything we do as a school community.

Holy Trinity Catholic School are looking to appoint an enthusiastic, experienced and qualified Early Help and Designated Safeguarding lead to support the social, emotional, mental health and well-being of our students who are experiencing difficulties in these areas. This will include outreach work with families and collaboration with external agencies including Children's Services and Family Connect.

**Applicants will need to:**

- Have excellent interpersonal skills and be able to communicate effectively with pupils, parents, staff and external agencies
- Carry out the role of DSL and Lead on Early Help; supporting with home visits, parental engagement, pupil support & safeguarding
- Work closely with colleagues, families and outside agencies to attend child protection meetings & record keeping around safeguarding concerns
- Have the ability to complete detailed written professional reports/maintain robust, accurate and timely records on school system
- Have the ability to keep calm and work well under pressure
- Work independently on cases relating to safeguarding concerns
- Support the DSL and Pastoral teams, managing lower level concerns
- One to one mentoring and support to improve academic progress and learning
- Remain professional at all times & understand the need for complete confidentiality
- Support the Catholic ethos of the school
- Be prepared to undertake any necessary training/lead staff training

This is a wonderful opportunity for the right person to join our school.

The school is committed to safeguarding and promoting the welfare of young people and therefore expects all staff to share the commitment. As part of our safer recruitment process, please be aware that all shortlisted candidates will be subject to an online search and a social media check, in line with the latest Keeping Children Safe in Education guidance. Any incidents or issues identified from the search will be explored with the applicant at interview. All appointments are subject to a satisfactory enhanced DBS check. A copy of our school's Safeguarding and Child Protection Policy can be found on the school's website.

For further details and application form please visit our website [www.holyltrc.bham.sch.uk](http://www.holyltrc.bham.sch.uk) or contact Mrs G McLeish (PA to the Head teacher) [gmcleish@holyltrc.bham.sch.uk](mailto:gmcleish@holyltrc.bham.sch.uk) 0121 772 0184

**Closing Date: Monday 14<sup>th</sup> July 2025 (9am)**

**Interviews: W/C Monday 14<sup>th</sup> July 2025**